



Star Award Recognition Programme Star Troop Award 2024





Guidelines for Completing the Star Troop Award Assessment Sheet

The Comments column on the Troop assessment sheet should be used to document any comments or observations regarding the particular discipline, as well as *actions to be taken, the Details of activities* viz. what / when / where, *Permit Numbers* etc.

By completing this it helps to confirm and show evidence of the various activities, participation, achievements etc., as well as provide a brief action plan for future improvements.

Good luck in achieving the required standards as you strive to achieve the Star Troop Gold Award!

Number of Scouts

- ◆ **Total number of Scouts in the Troop.**
- ◆ **A minimum of 12 Scouts required i.e. two Patrols of 6 each.**
- ◆ **Excel Capture: Enter *number* of Scouts in the Troop.
At the top of the spreadsheet.**

Recruitment

- ◆ **Number of Scouts recruited during the period of review.**
- ◆ **A minimum of 4 new recruits (including Cubs) required.**
- ◆ **Excel Capture: Enter *number* of new Scouts invested.**

Retention

- ◆ **Percentage of Scouts on last years' census who would be under 18 and remained in the Troop as at time of review.**
- ◆ **Minimum of 75% of Scouts retained in the Troop.**
- ◆ **Retention calculation required
See on separate Excel spreadsheet '*Retention Calculation*'**
- ◆ **Excel Capture: Enter *percentage* of Scouts retained.**

Star Patrol Award

- ◆ **Submission of Star Patrol assessment by ALL Patrols in the Troop.**
- ◆ **50% or more of Patrols achieved Bronze Star Patrol Award (or higher).**
- ◆ **Minimum number required is shown on Excel sheet columns I & J.**
- ◆ **Excel Capture: Enter *number* of Patrols (not %) that achieved bronze.**

* *Achievement of the **Star Patrol Award** criteria is mandatory to earn a Star Troop Gold Award.*

Court of Honour

- ◆ **A minimum of four Court of Honour meetings (one per quarter) should be held during the period of review.**
- ◆ **COH meetings must be chaired by appointed COH Chair or Troop Leader.**
- ◆ **Attendance and minutes are to be kept for all Court of Honour meetings.**
- ◆ **Excel Capture: Enter *number* of CoH meetings attended by PLs.**



Operation First Class

◆ The number of Scouts in the Troop who have achieved the First Class Advancement Level or higher. (Minimum number based on Troop size)

◆ Number of Scouts on the Troop

12 or fewer Scouts : 1 or more First Class Scouts;

13 to 19 Scouts : 1 or more First Class Scouts;

20 to 29 Scouts : 2 or more First Class Scouts;

30 to 39 Scouts : 3 or more First Class Scouts;

40 + Scouts : 4 or more First Class Scouts.

◆ **Excel Capture:** Enter *number* of Scouts who have achieved First Class or higher advancement.

* Achievement of any TWO of **Operation First Class**, Scoutcraft and Interest Badges and/or Advancement criteria are mandatory to earn a Star Troop Gold Award.

Scoutcraft and Interest Badges

◆ Percentage of Scouts that have gained at least one Scoutcraft badge or Interest badge during the review period.

◆ Minimum of 65% of Scouts in the Troop to have achieved.

◆ Minimum number required shown on Excel sheet columns I & J

◆ **Excel Capture:** Enter *number* of Scouts (not %) who earned badges

* Achievement of any TWO of Operation First Class, **Scoutcraft and Interest Badges** and/or Advancement criteria are mandatory to earn a Star Troop Gold Award.

Advancement

◆ Percentage of Scouts that have advanced during the period of review to a new level; Membership, Traveller, Discoverer, First Class or Springbok

◆ Minimum of 50% of Scouts to have achieved.

◆ Minimum number required shown on Excel sheet columns I & J

◆ **Excel Capture:** Enter *number* of Scouts (not %) who advanced

* Achievement of any TWO of Operation First Class, Scoutcraft and Interest Badges and/or **Advancement** criteria are mandatory to earn a Star Troop Gold Award.

Outdoors

◆ Number of outdoor activities (away from the Troop meeting place) held during the review period e.g. Hike, daytrip, wide games etc.

◆ Must be recorded, with a copy of the permit and photographs of the activities, either electronically or a hardcopy in a file/book, and/or posts on social media.

◆ Permit numbers to be captured in the comments on the assessment form.

◆ Minimum of four outdoor activities required.

◆ **Excel Capture:** Enter *number* of Outdoor Activities held.

Normal Troop meetings at the normal Troop meeting place cannot be counted as outdoor activities, even if they are held outdoors. However, outdoor activities that require an activity permit and are held at least two kilometres away from the usual meeting place during Troop meeting times or at other times qualify as an outdoor activity.

Troop Camping

◆ Number of nights that all Patrols have camped together as a Troop away from their Troop meeting place.

◆ Must be recorded, with a copy of the permit (if required) and photographs of the camp(s) and activities, either electronically or a hardcopy in a file/book, and/or posts on social media.

◆ Permit number(s) to be captured in the comments on the assessment form.

◆ Minimum of two nights camping required.

◆ **Excel Capture:** Enter *number* of Nights Camped



SCOUTS
South Africa

Star Troop Award Guidelines 2024



The camping nights do not have to be consecutive. More than 50% of the Troop should have attended. Overnight Troop hikes may be included if not used under the Outdoor section.



Troop Participation

- ◆ **Number of District or Regional events attended by the Troop during the period of review.**
- ◆ **Must be recorded, with a copy of the permit (if required) and photographs of the activities, either electronically or a hardcopy in a file/book, and/or posts on social media.**
- ◆ **Permit number(s) to be captured in the comments on the assessment form.**
- ◆ **Participation at a minimum of 2 events required.**
- ◆ **Excel Capture: Enter *number* of District or Regional events attended**

The Troop must be represented by at least one Patrol-sized group or a full team (as per the requirements of the activity) at District or Regional events, activities, courses, or competitions.

National Challenge

- ◆ **Percentage of Scouts that have earned National Challenge badges during the period of review.**
- ◆ **Minimum of 50% of Scouts to have achieved.**
- ◆ **Excel Capture: Enter *number* of Scouts (not %) who earned badges**

Troop Records

- ◆ **All Adult Leaders in the Scout Troop have profiles registered on Scouts.Digital.**
- ◆ **Excel Capture: Enter Yes or No – either all Adult Leaders are registered on Scouts.Digital or not**

** Achievement of the Troop Records criteria is mandatory to earn a Star Troop Gold Award.*

Communication

- ◆ **Communication in the form of a Troop Notice Board; Group Website/Social Media updated regularly; electronic communication to parents; and/or Group/Troop newsletter issued quarterly.**
- ◆ **Excel Capture: Enter Yes or No – either there is good communication or not.**

Email/WhatsApp/SMS communication keeping Parents informed of Troop activities can be counted, provided there is proof of the regular electron communication sent.

Scouter Development

- ◆ **Each Scouter to assist as Staff on a District/Region or National event OR has attended one recognised training course or training workshop**
- ◆ **Excel Capture: Enter Yes or No – All Scouters have taken part in some form of self-development.**



Scout Troop:	2nd Hometown Sea Scouts
District:	Tshwane South
Region:	Gauteng

Period of Review:	1 January-31 December 2024
First Review Date:	12 June 2024
Final Review Date:	15 November 2024

Star Troop Award Achievements	
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	First Review	Final Review
Number of Patrols in the Troop:	2	3
Number of Scouts in the Troop:	11	19
Number of Scouters in the Troop:	2	3

Troop Scouter Name:	Harold Perkins
Scout Group Leader Name:	Gerald Bradshaw
DC / STM Name:	Nigel Ramsbottom

Participation:	1 to 4 disciplines: 6.7%-26.7%
Bronze Award:	5 to 8 disciplines: 33.3%-53.3%
Silver Award:	9 to 12 disciplines: 60.0%-80.0%
Gold Award:	13 to 15 disciplines: 86.7%-100%

Star Troop Award Requirements	
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Goal Minimum Requirement	1st Review	Final Review	First Review		Final Review	
			Score	Achieved? Yes / No	Score	Achieved? Yes / No


Comments, Actions to be Taken, Details of Activities, Permit Numbers etc.	
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Number of Scouts		1st Review	Final Review	First Review		Final Review		Comments, Actions to be Taken, Details of Activities, Permit Numbers etc.
1	Total number of Scouts in the Troop.			Score	Achieved? Yes / No	Score	Achieved? Yes / No	
1	Total number of Scouts in the Troop.	12		11	No	19	Yes	Plan to increase Troop numbers to 24+
Recruitment								
2	Number of scouts recruited during the period of review and invested into the Troop.	4		0	No	8	Yes	Held a recruitment drive in August 2 Cubs have come up from the Pack
Retention								
3	Percentage of Scouts on last year's census who would be under 18 and remained in the Troop as at this year's census. (Own calculation required)	75%	Check Census	70,0%	No	62,5%	No	Lost 3 Scouts due to school sport commitments
Star Patrol Award *								
4	Submission of Star Patrol assessment by ALL Patrols in the Troop AND 50% or more of Patrols achieved Bronze (or higher) Star Patrol Award. (Enter number of Patrols achieved bronze or higher)	50%	1 2	1	Yes	2	Yes	Newly formed Crows Patrol only achieved a Participation
Court of Honour								
5	Number of Court of Honour meetings attended by each Patrol Leader during the period of review CoH meetings must be chaired by appointed CoH Chair or Troop Leader.	4		2	No	3	No	CoH Chairman was one of the Scouts that left the Troop. TS is working closely with new CoH Chair to sort out.
Operation First Class *								
6	The number of Scouts in the Troop who have achieved the First Class Advancement Level or higher. Troop number of 12 or less: 1; 13 to 19: 1; 20 to 29: 2; 30 to 39: 3; 40+: 4 or more First Class	Troop-size dependant	1 1	0	No	2	Yes	Harold and Jessica achieved First Class. Well done!
Scoutcraft / Interest Badges *								
7	Percentage of Scouts that have gained at least one Scoutcraft badge or Interest badge during the period of review. (Enter number of Scouts who earned badges)	65%	7 12	7	Yes	17	Yes	Our Scouts are very keen on earning badges. Can still be improved - would like 100% of Scouts to earn at least one badge during the next quarter.
Advancement *								
8	Percentage of Scouts that have advanced during the period of review to a new level; Membership, Traveller, Discoverer, First Class or Springbok (Enter number of Scouts who advanced)	50%	3 6	2	No	5	No	Scoutcraft and Interest badgework is good, better than advancement. PLs to be given training on mentoring their Scouts and encouraging work on advancement.
Outdoors								
9	Number of outdoor activities (away from the Troop meeting place) held during the period of review. e.g. Hike, daytrip, wide games etc.	4		2	No	4	Yes	Permit # 24/134 - Magaliesberg hike 6-7/4/24 Permit # 24/165 - Sailing on Florida Lake 12/5/24 Permit # 24/209 - Sailing on Florida Lake 17/8/24 Permit # 24/221 - Wide Game 4/10/24
Troop Camping								
10	Number of nights that all Patrols have camped together as a Troop away from their Troop meeting place.	2		0	No	0	No	This is not a strong point in our Troop. Currently planning a Troop Camp during the December school holidays.
Troop Participation								
11	Number of District or Regional events attended by the Troop during the period of review.	2		1	No	3	Yes	Kim Shield - Gilwell 14/9/24 District Campfire - Arroe Park 12/10/24
National Challenge								
12	Percentage of Scouts that have earned National Challenge badges. (Enter number of Scouts who earned badges)	50%	3 6	2	No	5	No	SDG / National Challenge will be discussed at the next CoH to encourage better participation.
Troop Records *								
13	All Adult Leaders in the Scout Troop have profiles registered on Scouts.Digital Name and role of each Adult Leader in the Troop to be listed in the comment's column.	Yes / No		Yes	Yes	Yes	Yes	The following Adult Volunteers have been registered on Scouts.Digital: TS: Harold Perkins; ATS: Sarah Smythe; ATS: Donald Trumpet
Communication								
14	Troop Notice Board, Group Website / Social Media is updated regularly, email communication to parents, and/or Group / Troop newsletter is issued quarterly.	Yes / No		Yes	Yes	Yes	Yes	Group PR Officer keeps all social media well updated for all activities for Troop and Pack.
Scouter Development								
15	Each Scouter to : Assist as Staff on a District/Regional or National event OR Has attended one recognised training course or training workshop during the period of review.	Yes / No		No	No	Yes	Yes	TS Harold assisted on Kim Shield 14/9/24 ATS Ralph attended IAL Adult Leader Training October 24

Total Star Award Disciplines Achieved :  **4**

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Awesome work done on improvement on many disciplines
Next year we will go for Gold!!

Troop Star Award Achieved :  **Silver Award**

***The following mandatory criteria is required to earn a Star Troop GOLD Award:
#4 Star Patrol Award, #13 Troop Records; and TWO of the following: #6 Operation First Class; #7 Scoutcraft/Interest Badges; #8 Advancement**

In keeping with the first Scout Law, we declare that the above information is a true and correct representation of the current status of our Troop in respect of achievement of the minimum standards required to achieve a Star Troop Award.

Signed: _____
Court of Honour Chairman

Troop Scouter



Star Troop Award 2024 Changes vs. 2023

Star Troop Award Requirements		Goal Minimum Requirement	2024 Star Troop requirements vs. 2023
Star Patrol Award *			
4	Submission of Star Patrol assessment by ALL Patrols in the Troop AND 50% or more of Patrols achieved Bronze (or higher) Star Patrol Award. <i>(Enter number of Patrols achieved bronze or higher)</i>	50%	<i>50% or more of Patrols achieved Bronze (or higher) Star Patrol Award. * Achievement of the Star Patrol Award criteria is mandatory to earn a Star Troop Gold Award.</i>
Operation First Class *			
6	The number of Scouts in the Troop who have achieved the First Class Advancement Level or higher. Troop number of 12 or less:1; 20 to 29:2; 30 to 39:3; 40+:4 or more First Class	Troop-size dependant	<i>* Achievement of any TWO of the Operation First Class, Scoutcraft/Interest Badges, and/or Advancement criteria are mandatory to earn a Star Troop Gold Award.</i>
Scoutcraft / Interest Badges *			
7	Percentage of Scouts that have gained at least one Scoutcraft badge or Interest badge during the period of review.	65%	<i>* Achievement of any TWO of the Operation First Class, Scoutcraft/Interest Badges, and/or Advancement criteria are mandatory to earn a Star Troop Gold Award.</i>
Advancement *			
8	Percentage of Scouts that have advanced during the period of review to a new level; Membership, Traveller, Discoverer, First Class or Springbok	50%	<i>* Achievement of any TWO of the Operation First Class, Scoutcraft/Interest Badges, and/or Advancement criteria are mandatory to earn a Star Troop Gold Award.</i>
National Challenge			
12	Percentage of Scouts that have earned National Challenge badges.	50%	<i>Percentage of Scouts that have earned Sustainable Development Goal (SDG) / National Challenge badges.</i>
Troop Records *			
13	All Adult Leaders in the Scout Troop have profiles registered on Scouts.Digital Name and role of each Adult Leader in the Troop to be listed in the comment's column.	3	<i>The following Troop records are properly maintained : a) Scouts Digital records up to date b) Up-to-date progress chart displayed c) Year-at-a-glance / Programme plan d) Hike/Camp/Outdoor Activity permit e) Troop equipment list * Achievement of the Troop Records criteria is mandatory to earn a Star Troop Gold Award.</i>