



## Job Description: Sanjamb 2021 – Activities Portfolio

Sanjamb is a National Jamboree event of SCOUTS South Africa which is held every 4 years.

### Role Purpose

1. To lead, manage and deliver exciting activities for Sanjamb in accordance with SCOUTS South Africa (SSA) Constitution, Organisational Rules and Policies.
2. To represent the interests and views of the Sanjamb Organising Committee in all interactions and communications.

### Functions

1. Propose, develop and design a programme of activities for the Sanjamb event, which;
  - Provides a wide variety of Scouting and adventure type activities, which are aligned with the Scout Programme and balanced with increasing awareness around key WOSM initiatives like 'Scouts for SDG's'.
  - Delivers fun, exciting and adventurous activities for Scouts, building on the experiences of previous events.
  - Takes input on such activities from the Chair: National Scout Programme.
2. Appoint and develop a team of Activity Centre Leaders, who take responsibility for the implementation of the activities and the safety of the participants whilst engaged in the activities.
3. Source and allocate activity base leaders and staff to run each activity.
4. Source the required equipment for the activities, with the assistance of the activity base leaders.
5. Arrange a programme of evening entertainment and special events, including the opening and closing ceremonies.
6. In conjunction with the Chair: Organizing Committee perform any other duties as may reasonably be required to ensure a successful event.

### Previous Experience

1. Knowledge and insight into the activities of Scouts SA and its programmes.
2. Have held a similar role for a large event or have experience in planning of large events.

### Accountability & Reporting Structure

Report to: Chair: Organising Committee  
Peers: Members of Organising Committee

### Period of Warrant

From appointment date until 6 months after Sanjamb 2021.

### Appointment Procedure

Process as described in the Adult Support Policy.

### Other Agreed Tasks

As agreed from time to time with the Chair: Organising Committee.