



## Job Description: Sanjamb 2021 – Camp Chief

Sanjamb is a National Jamboree event of SCOUTS South Africa which is held every 4 years.

### Role Purpose

1. To lead, manage and monitor the effective operational implementation of Sanjamb 2021 in accordance with SCOUTS South Africa (SSA) Constitution, Organisational Rules and Policies.
2. To represent the interests and views of the Sanjamb Organising Committee in all interactions and communications during the event.

### Functions

1. Assist the Chair: Organising Committee with the planning and organising of the event, to ensure that there are no gaps between the planning and operational implementation.
2. Participate in regular Sanjamb 2021 planning meetings as arranged by the Chair: Organising Committee.
3. Review the portfolio plans to identify the staffing resources required to effectively implement the planned activities.
4. Ensure the identification of all operational risks in connection with the delivery of the event and develop strategies for appropriate management or mitigation of such risks.
5. Establish a team with necessary expertise to execute the event, in conjunction with the Chair: Organising Committee and the Chief Commissioner.
6. Lead and manage the operational team appointed for Sanjamb 2021.
7. Ensure that clear channels of communication are maintained during the event, through regular portfolio team meetings and management team meetings, where issues can be escalated, and problems solved during the event.
8. Maintain discipline and deal with any grievances or undesirable behavior from both participants or staff during the event.
9. Ensure the delivery of an inspiring, educational and inclusive event for all participants.
10. Perform any tasks or assignments, as required by the Chair: Organising Committee, or perform any other duties as may reasonably be required to ensure a successful event.
11. Participate in regular review meetings with the Chief Commissioner, Chair: Organising Committee and the Chair: National Scout Programme to discuss progress, issues, challenges and the lessons learnt.

### Previous Experience

1. Knowledge and insight into the ethos of Scouts SA and the Scout programme.
2. Have held a similar role for a large event or played an active role in planning a similar event.

### Accountability & Reporting Structure

Report to:

Chair: Organising Committee

Peers:

Portfolio heads

### Period of Warrant

From appointment date until 6 months after Sanjamb 2021.

### Appointment Procedure

Process as described in the Adult Support Policy for National Appointments.

**Other Agreed Tasks** As agreed from time to time with the Chair: Organising Committee.