



Job Description:

Chair: International Committee

Role Purpose

To support SCOUTS South Africa in dealing with the review and approval of any international scouting visitors, and approving and dealing with requests in respect of SSA members who are travelling overseas and seek recognition either as members of SSA or as representatives thereof at international Scouting Events.

Functions

1. Processing and responding to requests for confirmation of SSA membership from other National Scout organisations (NSOs).
2. Communication with other NSOs in respect of international opportunities for members of SSA.
3. Marketing and education around international events and opportunities to the members of SSA.
4. Reviewing applications from, and liaising with relevant Regional Commissioners on, international visitors from other NSOs to South Africa.
5. Tracking and reporting on the international involvement of members of SSA in international events and with other NSOs.
6. Advising and supporting any SSA members travelling out of the country as official representatives of the SSA delegation.
7. Confirming membership of requests for pen pals from overseas Scout members.
8. Any other international Liaison related task that may be reasonably delegated by the CC or CEO.

Accountability & Reporting Structure

Applicable Policies to the Role:	SSA Organisational Rules
Report to	SSA Members Code of Conduct
Peers	CEO
Manages	International Committee members
Supports	N/A
	Chief Commissioner
	CEO

Delegated Power

1. The confirmation of good standing of membership of individuals.
2. Approval of international visitor's permits and applications to visit.
3. Liaison with the regional and other NSO's in respect of international events and SSA participation.

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4. Drafting and recommendation of policies in respect of support for international participants in events.

Period of Warrant

2 years renewable for a single 2 year term. Thereafter the warrant cannot be renewed for the role

Appointment Procedure

1. The National office will call for applications for the role from members of SSA.
2. Applications will be reviewed by the Chair: International Committee for suitability for the role.
3. The suitable applicants will be interviewed by the Chair International Committee, CEO/CC and one other, and from the applicant's three members selected and appointed to this role.
4. The Appointment by warrant will be made over the signature of the Chief Commissioner.

Other Agreed Tasks

As agreed with the direct report the candidate will also be responsible for:



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