



## **Role Description: Chair - National Scout Programme**

### **Role Purpose**

To lead, manage, monitor and coordinate the effective implementation of the Scout Programme in SCOUTS South Africa (SSA) in accordance with the Constitution, Organizational Rules and Policies. To ensure that the Scout Programme is effective and remains relevant.  
To represent the interests and views of the Scout Programme Team on SSA Manco.

### **Functions**

1. Manage and support the implementation of the Scout Programme in SSA:
  - a. Coordinate, chair and be responsible for the operation of the National Scout Programme Team comprising the National Coordinators – Land Activities, Air Activities, Water Activities and Youth Leadership Training.
  - b. Monitor and report to Manco on the progress (advancement, interest and participation) of Scout Members.
  - c. Attend National and Regional Scout Programme events.
  - d. Attend Manco meetings as a Representative of the interests of the Scout Programme.
2. Manage National Scout events and activities:
  - a. Coordinate, monitor, attend and report on Scout Programme activities to the Manco.
  - b. Ensure that the Activity Representatives manage budgets (travel, material development, promotional activities and equipment) for National Scout Programme events.
  - c. Perform / implement any project / task / assignment, as required by the Chief Scout or Chief Commissioner.
  - d. Oversee the standards, outcomes and ethics of all National Scout activities.
3. Monitor training and assessment standards:
  - a. Manage the training and assessment processes for the Scout Advancement Programme.
  - b. Monitor and improve the standards and processes for Springbok and other Challenge Awards.
  - c. Control Star Patrol and Troop evaluations, and through the Scout Programme Team, provide assistance and guidance, where necessary to Troops, to develop and implement strategies or program changes to drive more effective programme delivery.
  - d. Support and maintain the operation of youth participation in leadership of Troops in all Regions, and support the efforts of Troop Scouters (TSs) in the implementation of the Patrol System.
  - e. Ensure the Scout Programme Team contributes to the development and provision of Training Material for the National Adult Support Team, those training modules specifically addressing the Scout Programme and the implementation thereof.
4. Perform a support, supervisory and leadership role:
  - a. Recruit, train, mentor and monitor the members of the National Scout Programme Team.
  - b. Interpret and apply SSA policy and directives related to the Scout Programme.
  - c. Manage the on-going improvement, development and implementation of the Scout Programmes.
  - d. Perform individual 'Moments that Matter' discussions with each member of the National Scout Programme Team.

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5. Perform / implement any project / task / assignment as required by the Chief Commissioner
6. Participate in an annual discussion (Moments that Matter) with the Chief Commissioner.
7. Any member of SSA who will be working with youth or young adults has the responsibility to keep children and young people safe from harm.
8. Members need to abide by all POPIA regulations as set out by SSA and as amended from time to time.

### **Accountability & Reporting Structure**

Report to: Chief Commissioner

Peers: Chair: National Meerkat, Cub and Rover Programmes

Manages: National Scout Programme Team (as allocated in Regional Scout Programme Teams

Supports: Regional Scout Programme Teams

### **Delegated Power**

1. Approval of Springbok Scout applications and extensions / Challenge Awards.
2. Recommendation on Awards/Submissions/Policy relevant to role.
3. Recommendation of Appointment of National Scout Programme Team members.

### **Period of Warrant**

5 Years renewable for 5 years. Thereafter the Warrant cannot be renewed for the role.

### **Appointment Procedure**

Process as described in the Adult Support Policy



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