



# Job Description: Chair - National Scout Programme

## Role Purpose

To lead, manage, monitor and coordinate the effective implementation of the Scout Programme in SCOUTS South Africa (SSA) in accordance with the Constitution, Organizational Rules and Policies.

To ensure that the Scout Programme is effective and remains relevant.

To represent the interests and views of the Scout Team on SSA Exco.

## Functions

1. Manage and support the implementation of the Scout Programme in SSA:
  - a. Coordinate, chair and be responsible for the operation of the National Scout Team comprising the Land, Sea and Air Activity Representatives, as well as the Leadership Training Representative.
  - b. Monitor and report to Exco on the progress (advancement, interest and participation) of Scout Members.
  - c. Attend National and Regional Scout Programme events.
  - d. Attend the Exco as a Representative of the Interests of the Scout Programme.
2. Manage National Scout events and activities:
  - a. Coordinate, monitor, attend and report on Scout Programme activities to the Exco.
  - b. Ensure that the Activity Representatives manage budgets (travel, material development, promotional activities and equipment) for National Scout Programme events.
  - c. Perform / implement any project / task / assignment, as required by the Chief Scout or Chief Commissioner.
  - d. Oversee the standards, outcomes and ethics of all National Scout activities.
3. Monitor training and assessment standards:
  - a. Manage the training and assessment processes for the Scout Advancement Programme.
  - b. Monitor and improve the standards and processes for Springbok and other Challenge Awards.
  - c. Control Star Patrol and Troop evaluations, and through the Scout Programme Team, provide assistance and guidance, where necessary to Troops, to develop and implement strategies or program changes to drive more effective programme delivery.
  - d. Support and maintain the operation of youth participation in leadership of Troops in the Regions to support the efforts of the Troop Scouters (TSs) in the implementation of the Patrol System.

be prepared...

- e. Ensure the Scout Team contribution to the Development and Provision of the Training Material for the National Adult Support Team for those training modules specifically addressing the Scout Programme and the implementation thereof.
4. Perform a support, supervisory and leadership role:
  - a. Recruit, train, mentor and monitor the members of the National Scout Programme Support Team.
  - b. Interpret and apply SSA policy and directives related to the Scout Programme.
  - c. Manage the on-going improvement, development and implementation of the Scout Programmes.
  - d. Perform Individual Performance Reviews of National Scout Programme Committee Members.
5. Perform / implement any project / task / assignment as required by the Chief Commissioner or Chair: National Youth Programme.
6. Undergo an Individual Performance Review with the Chief Commissioner.

## **Accountability & Reporting Structure**

Report to:	Chair: National Youth Programme
Peers:	Chair: National Cub Programme
Manages:	National Scout Programme Team Members (as allocated in Regional Scout Programme Teams
Supports:	Regional Scout Programme Teams

## **Delegated Power**

1. Approval of Springbok Scout applications / Challenge Awards.
2. Recommendation on Awards/Submissions/Policy relevant to rank.
3. Recommendation of Appointment of National Scout Team Membership.

## **Period of Warrant**

5 Years renewable for 2 years. Thereafter the Warrant cannot be renewed for the role.

## **Appointment Procedure**

Process as described in the Adult Support Policy.



be prepared.....