Job Description:
Chief Commissioner

Role Purpose

To lead, supervise and coordinate the operational aspects of SCOUTS South Africa (SSA) on a National basis through the operational Exco Members and Regional Commissioner (RC) in accordance with the rules as described in the Organisational Rules and Policies of SSA, as revised from time to time.

To manage and resolve difference between the portfolio holders on Exco.

Functions

1. Represent SSA Nationally:
    a. Representing SSA in public statements or commentary.
    b. Engage with National Bodies and Entities for the furtherance of SSA's Aims.
    c. Promote the prominence, status and visibility of SSA in the Country.
    d. Reviewing and recommending the acceptance, continuation, suspension or cancellation of partnership agreements with Groups.
    e. Process appeals arising from any process addressed in the Organisational Rules.

2. Coordinate and manage the implementation of Scouting in the Country:
    a. Coordinating and managing the Exco Operational Members and RCs with regular reporting to the Chief Scout and Board.
    b. Holding of regular Exco Operational Team Meetings (either face-to-face or electronically) to maintain communication with the Exco Operational Team Members.
    c. Monitor the progress and welfare of all SSA Members in the Country.
    d. Interpret and apply SSA Policies, as related to conduct and involvement of all members in the Country.
    e. Identify, mentor, develop and appoint Leaders to develop and grow in SSA.
    f. Strategic planning with the National Channel Coordinators on the progress in their Channel and lessons learnt/best practices.
    g. Working via the National Chairpersons to establish and support National Support Teams.
    h. Instituting and carrying out disciplinary procedures and managing appeals for SSA Members.

3. Ensure a high standard of training is maintained in the National Scout Organization (NSO):
    a. Monitoring, through the office of the Adult Support Chairperson, the implementation of Adult Leader Training programme nationally.

b. Monitoring, through the office of the Youth Programme Chairperson, the implementation of the Youth Training Programmes (Cub and Scout).
c. Monitoring, through the office of the Adult Support Chairperson, the implementation of the Alumni and Rover Programme.
d. Monitoring and assessing projects/tasks/duties as delegated/assigned to operational Exco Members.
e. Assessing and evaluating programmes and standards.
f. Recommending and mentoring Adults for the positions of National Team and Exco Roles.

4. Monitor the recruitment, appointment and evaluation of Adult Members:
   a. Monitoring the implementation of the Adult Support Policy.
   b. Monitoring the development of Adult Leader Training capacity, resources and processes.
   c. Approval of the appointment of Adult Leaders.
   d. Approving the appointment of District Commissioners (DCs) and Regional Development Officers.
   e. Appointment of the International Committee.
   f. Suspending any Adult or Youth Member in contravention of the Member Code of Conduct.
   g. Recommending the appointment of Adults to the National and Regional Support Teams.
   h. Reviewing the performance of the Exco Operational Members and RCs on an annual basis and mentoring as required.

5. Perform a support, supervisory and leadership role:
   a. Monitor and assess projects/tasks/duties as delegated/assigned to Operational Exco Members.
   b. Provide guidance and advice to Operational Exco Members and assess progress achieved.
   c. Ensure individual skills development and performance assessment takes place.
   d. Attend Regional events (workshops, competitions, etc.) as reasonably possible.
   e. Control and manage the effective working of Regions.
   f. Monitor the organisation of suitable National events for the various Branches.
   g. Manage disciplinary processes, and mediate and arbitrate on matters where agreement cannot be reached.
   h. Allocation of Regional and District boundaries in a Region, in consultation with the RC and DC respectively.
   i. Being responsible for the performance of the Exco Operational Team.

6. Perform an Individual Performance Review with the Exco Operational Team Members.
7. Perform / implement any project / task / assignment, as required by the Chief Scout or Board.
8. Undergo an annual Personal Development Review (PDR) with the Chief Scout.

Accountability & Reporting Structure

Applicable Policies to the Role:	All SSA Policies Apply to this Role and will be utilised in this Role.
Report to:	Chief Scout
Peers:	Chief Executive Officer (CEO)
Manages:	RCs Exco Operational Team Members National Team Members Other National Operational Team Appointees
Supports:	Exco Operational Team CEO

Delegated Power

1. Recommendation on Awards/Submissions/Charges/Policy relevant to rank.
2. Appointment of Exco Operational Team Members according to the Organisational Rules.
3. Appointment of RCs.
4. Appointment of DCs.
5. Other Power, as described in the Organisational Rules.

Period of Warrant

5 Years renewable for 3, and then 2 years. Thereafter the Warrant cannot be renewed for the role.

Appointment Procedure

Process as described in Organisational Rules Section 7.3.2.

Other Agreed Tasks

As agreed with the direct report, the candidate will also be responsible for: