

Job Description:

National or Regional Team member: Scouting in Schools Scout (or Cub) Program*

* read as Cub or Scout as applicable

Role Purpose

To lead, manage and coordinate the effective support and implementation of the Scout and Cub Scouting in Schools (SiS) Program (as applicable) in the Region in accordance with the SSA Constitution, Organisational Rules and Policies and the project MoU with Western Cape Sports Council

To represent the interests and views of the Scouting in Schools Program Team with the intern leaders and School MoD leadership or Governing bodies.

Functions

1. Coordinate support of the Scouting in Schools Scout (or Cub) Program in the Region
 - a. Participate in the Regional Scout (or Cub) Program Forums (RSPF)
 - b. Record and Monitor the progress (advancement, interest and involvement) of Scouts (or Cubs) and Intern Leaders on the Job Skills and SiS programs.
 - c. Attend Regional and SiS events as required
2. Manage Regional SiS events and activities by agreement with RTC : SiS program
 - a. Coordinate, monitor and report on all SiS program activities to the RTC: SiS program
 - b. Assist preparation of and endorse budgets for said events (travel, material development, promotional activities, equipment)
 - c. Perform / implement any project / task / assignment as required by the RTC: SiS program
3. Lead the Regional Scouting in Schools Scout (or Cub) Program implementation via allocated Intern Leaders to deliver the SiS program to youth
 - a. Manage the administration of the Scouting in Schools project, in line with budgets and MoU commitments to the After School Game Changer team as agreed.
4. Assist with training & assessment standards
 - a. Support the training & assessment processes for the SiS Intern Leaders program
 - b. Monitor Star Troop (Pack) / Patrol (Six) evaluations as relevant and provide assistance and guidance where necessary.
5. Perform a support, supervisory and leadership role to the SiS program
 - a. Mentor, monitor and manage the Intern Leaders in the region.
 - b. Ensure Interns apply SSA policy and directives related to SiS.
6. Undergo an annual Personal Development Review with the RTC: SiS

Accountability & Reporting Structure

Applicable Policies to the Role: All SSA Policies apply to the role Specifically Code of Conduct, Safe Scouting and Child Protection.

Report to: The RTC - Scouting in Schools

Peers: Regional Support Team members, Scout and Cub Program coordinators District Commissioners and SGL's.

Manages: Regional Scouting in Schools: Scout (or Cub) Program Intern Leaders and office administration members.

Supports: Intern Leaders, Host Group SGL's.

Delegated Power:

Period of Warrant:

5 years renewable for 3 and then 2 years. Thereafter the warrant cannot be renewed for the role.

Appointment Procedure

Process as described in the Adult Support Policy.

Other Agreed Tasks

As agreed with the direct report the candidate will also be responsible for: