



DEN ACTIVITY: PERMIT APPLICATION FORM

OUTING HIKE GROUP DISTRICT REGION

APPLICANT/ACTIVITY LEADER'S DETAILS AND DEN SCOUTER'S NAME: (If Different)

Name of Activity Leader:	<input type="text"/>	Rank:	<input type="text"/>
Den Name:	<input type="text"/>	District:	<input type="text"/>
Region:	<input type="text"/>	Warrant No.	<input type="text"/>
Water Awareness No.	<input type="text"/>		
Tel: <input type="text"/>	Cell: <input type="text"/>	Email:	<input type="text"/>
Name of Den Scouter:	<input type="text"/>	Warrant No.	<input type="text"/>
Tel: <input type="text"/>	Cell: <input type="text"/>	Email:	<input type="text"/>

EVENT DETAILS: (Include as many details as possible)

Venue Name:	<input type="text"/>	Venue Owner Contact:	
Address:	<input type="text"/>	Name:	<input type="text"/>
District:	<input type="text"/>	Tel No:	<input type="text"/>
Region:	<input type="text"/>	GPS:	<input type="text"/>
Start Date/Time:	<input type="text"/>	End Date/Time:	<input type="text"/>
Male Scouter/Adult:	<input type="text"/>	Female Scouter/Adult:	<input type="text"/>
If mixed group event, provide names of Female Adult and Male Adult present at the activity for the duration of the event			
No of Male Adults:	<input type="text"/>	No of Female Adults:	<input type="text"/>
No of Boys:	<input type="text"/>	No of Girls:	<input type="text"/>
Total	<input type="text"/>		
Description of event:	<input type="text"/>		

SAFETY PLAN: (Include as many details as possible)

Will there be water activities: Yes No Description:

Note: Meerkats may only swim in a swimming pool under the supervision of a Water Charge Holder and their responsible adult.

Will there be any potentially risky activities? Yes No: Provide a description:

Explain the safety plan: (Add additional pages if needed)

Nearest Hospital:	<input type="text"/>	Contact No.	<input type="text"/>
Address:	<input type="text"/>		
Emergency Contact Parent:	<input type="text"/>	Contact No.	<input type="text"/>
Emergency Contact Scouter	<input type="text"/>	Contact No.	<input type="text"/>
First Aider in Charge:	<input type="text"/>	Level:	<input type="text"/>

CHECKLIST FOR ALL MEERKAT ACTIVITIES:

- | | | | |
|----|--|-----|----|
| 1. | Is there a qualified first aider present at all times? | Yes | No |
| 2. | Is there at least one adult per every two Meerkats the whole time? (Preferable to have their own Parent / Responsible Adult Present) | Yes | No |
| 3. | Will the Applicant ensure that each youth member provides a parental consent and health form before or at the event. | Yes | No |
| 4. | Is there network connection / cell coverage available at the site? | Yes | No |

DECLARATION BY APPLICANT:

I have read and will apply OR, Safe Scouting Policy and Regional Permit Guidelines and accept that such policies shall be binding upon the proposed activity.

Name:

Date:

D	D	M	M	Y	Y	Y	Y
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Signature:

APPROVAL- (SGL for Den & Group events / STM for District events / RTC for Regional events):

I am satisfied that the above person is fully conversant with OR and Safe Scouting and suitably experienced to lead the activity

Name:

Date:

D	D	M	M	Y	Y	Y	Y
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Signature:

Approved: Yes No

- Notes:**
- On approval of a Permit for an event within the Group’s district ensure that the DC is notified of the event and provided with a copy of the Permit
 - Events outside of the Group’s district, the DC must ensure that the Host DC is notified of the event and provided with a copy of the approved Permit
 - Events outside the Group’s Region, the DC must ensure that the RC is notified of the event and provided with a copy of the approved Permit
 - All Permits for events outside the Republic must be submitted directly to the CC for approval.

THIS PERMIT MUST BE RETAINED BY THE ACTIVITY LEADER AT THE EVENT AND PRESENTED ON REQUEST

Recommended Procedures and Guidelines for permit applications:
(Regions may alter the timing for applications for activities within their Region, to suit their circumstances)

1. If the activity is in the home District, approval of your SGL/DC is required at least 7 days before the start of the activity.
2. For all events outside the home District but within the Region, the application must be given to your DC 14 days before the intended date of departure.
3. For events outside the Region: This application must be given to your DC, for submission to Regional Commissioner, 21 days before the intended date of departure.
4. If the Scouter in charge needs to cancel or leave the camp or hike the Scouter is required to inform his/her Scout Group Leader.

Responsibility for notification:

5. It is the responsibility of the Den Scouter to notify the SGL, the DC to notify the host DC and Regional Commissioner to notify the host Region. Proof that notification has been received must be obtained.

Water activities:

6. All water activities require the person in charge to hold the relevant Charge Licence.
7. Note Swimming is only allowed in a swimming pool with a responsible adult present for each child. Swimming is only recommended within a Den sized group.