



# Job Description:

## Deputy Regional Commissioner: Gauteng

### Role Purpose

To support the Regional Commissioner in the role of being the face of SSA in the Region, and specifically to assist the Regional Commissioner to lead, manage and coordinate the effective support of Scouting in Groups in a Region in accordance with the rules as described in the Organisational Rules and Policies of SSA as revised from time to time.

### Functions

1. Represent SSA in the Region, as required by the Regional Commissioner:
  - a. Engage with Regional Bodies and Entities for furtherance of SSA's aims.
  - b. Promote the prominence, status and visibility of SSA in the Region.
2. Assist the Regional Commissioner to coordinate and manage the implementation of Scouting in a Region:
  - a. Monitor the progress and welfare of all SSA members in the Region.
  - b. Monitor the progress and welfare of all SSA members in the Region.
  - c. Identify, Mentor, Develop and Appoint leaders to develop and grow SSA within the Region.
  - d. Establishing and supporting Regional teams for Regional events.
  - e. Coordinating joint activities in the Region between Districts and Groups.
  - f. Instituting and carrying out disciplinary procedures for SSA members in the Districts within the Region.
3. Assist the Regional Commissioner in ensuring that a high standard of training is maintained in the Region:
  - a. Monitoring the Adult Leader Training Programme in the Region.
  - b. Monitoring the implementation of the Alumni and Rover Programme.
  - c. Assessing and evaluating programmes and standards.
4. Monitor the recruitment, appointment and evaluation of Adult Members:
  - a. Monitoring the implementation of the Adult Support Policy.
  - b. Monitoring the development of Adult Leader Training, capacity/resources/processes.
  - c. Appointing and managing an Awards Committee.
5. Perform a Support, Supervisory and Leadership role as delegated by the Regional Commissioner:
  - a. Monitor and assess projects/ tasks/duties as delegated/assigned to assistants.
  - b. Provide guidance and advice to assistants and assess progress achieved.
  - c. Ensure individual skills development and performance assessment takes place.
  - d. Attend Regional Events (workshops, competitions, etc.).

- e. Control and manage the effective working of Districts.
  - f. Monitor the organisation of suitable Regional Events for the various Branches.
  - g. Manage disciplinary processes and decide on matters where agreement cannot be reached.
  - h. Allocation of District boundaries in a Region, in consultation with the Regional Commissioner and District Commissioner.
6. Perform/implement any project/task/assignment as required by the Regional Commissioner or Manco.
7. Undergo an Individual Performance Review with the Regional Commissioner.

### **Accountability & Reporting Structure**

Applicable Policies to the Role	All SSA Policies apply to this Role and utilised in this Role
Report to	Regional Commissioner
Peers	Regional Commissioner and DRCs
Manages	District Commissioners
Supports	SGLs in the Region

### **Delegated Power**

- 1. Recommendation on Awards/Submissions/Charges/Policy relevant to rank.
- 2. Implementation of Regional office and administration capacity.

### **Period of Warrant**

5 Years renewable for 3 and then 2 years. Thereafter the Warrant cannot be renewed for the Role.

### **Appointment Procedure**

Process as described in the Adult Support Policy.

### **Other Agreed Tasks**



be prepared.....