



Job Description: Deputy Regional Commissioner: Mpumalanga

Purpose of Role

To support the Regional Commissioner in their role of being the face of SSA in the Region, and specifically to assist the Regional Commissioner in leading, managing and coordinating the effective support of Scouting in Groups in the Region in accordance with the Organisational Rules and Policies of SSA as revised from time to time.

Functions

1. Assist in representing SSA in the Region, as agreed with the Regional Commissioner, by:
 - a. Representing SSA in public statements or commentary
 - b. Engaging with Regional Bodies and Entities for furtherance of SSA's aims.
 - c. Promoting the prominence, status and visibility of SSA in the Region.
2. Assist the Regional Commissioner to coordinate and manage the implementation of Scouting in the Region by:
 - a. Coordinating and managing the Regional Team
 - b. Attending regular Regional Team Meetings to maintain communication with the Regional Team Members.
 - c. Deploying the Regional Support Team to support the Groups in the Districts through the appropriate Regional Team Coordinator (RTC).
 - d. Monitoring the progress and welfare of all SSA members in the Region.
 - e. Interpreting and applying SSA Policies, as related to conduct and involvement of all members in the Region.
 - f. Identifying, mentoring, developing and appointing leaders to develop and grow SSA within the Region.
 - g. Establishing and supporting Regional teams for Regional events.
 - h. Coordinating joint activities in the Region between Districts and Groups.
3. Assist the Regional Commissioner in ensuring that a high standard of training is maintained in the Region by:
 - a. Monitoring the Adult Leader Training Programme in the Region.
 - b. Monitoring the implementation of the Rover Programme.
 - c. Monitoring and assessing agreed projects/tasks/duties, which have been delegated/assigned to Regional Support Teams.
 - d. Assessing and evaluating programmes and standards.
 - e. Participating in the process for recommending Adults for the position of RTCs

4. Assist the RC in the monitoring, recruitment, appointment and evaluation of Adult Members by:
 - a. Monitoring the implementation of the Adult Support Policy.
 - b. Monitoring the development of Adult Leader Training, capacity/resources/processes.
 - c. Appointing and managing an Awards Committee.
 - d. Recommending the appointment of Adults to the National and District Support Teams.
5. Perform a Support, Supervisory and Leadership role as delegated by the Regional Commissioner:
 - a. Provide guidance and advice to the Regional Team and assess progress achieved.
 - b. Ensure individual skills development and performance assessment takes place.
 - c. Attend Regional Events (workshops, competitions, etc.).
 - d. Assist in controlling and managing the effective working of Districts.
 - e. Monitor the organization of suitable Regional Events for the various Branches.
 - f. Manage disciplinary processes and decide on matters where agreement cannot be reached.
 - g. Allocation of District boundaries in a Region, in consultation with the Regional Commissioner and District Commissioner.
6. Perform/implement any project/task/assignment as required by the Regional Commissioner or Manco.
7. Undergo an Individual Performance Review with the Regional Commissioner.

Accountability & Reporting Structure

Applicable Policies to the Role	All SSA Policies apply to this Role and are utilised in this Role
Report to	Regional Commissioner
Peers	Regional Commissioner and DRCs
Manages	Regional Property Representative Regional Finance Representative Regional Employees Regional Development Officers
Assist the RC in Managing	Regional Team members District Commissioners
Supports	SGLs in the Region

Delegated Power

1. Management of the Regional Office, all employees and administrative Members in the Region
2. Recommendations to the RC on Awards/Submissions/Charges/Policy relevant to rank.
3. Implementation of Regional office and administration capacity.

Period of Warrant

5 Years renewable for 3yaers and then 2 years. Thereafter the Warrant cannot be renewed for the

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Role.

Appointment Procedure

As described in the Adult Support Policy.

Other Agreed Tasks

As agreed with the RC the appointee will also be responsible for:



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