



# Job Description: Development Officer

## Role Purpose

To engage on a voluntary basis with interested parties to investigate, develop and carry out strategies for the formation of new Units within existing Groups and new Groups for SCOUTS South Africa.

## Functions

1. Forming of new Groups and new Units within existing Groups by working closely with SGL's, DC's and other Scouters to identify opportunities.
2. To identify communities that would benefit from Scouting by engaging with community organisations and community leaders to promote the benefits of establishing Scouting within their communities.
3. To follow up leads from communities who have made enquiries about establishing Scouting within their areas.
4. Fostering new Groups/Units until they are operational and sustainable. Such fostering shall include:
  - a. Starting and actively running Groups/Units.
  - b. Hands-on mentoring and training for the Adult and Youth leadership.
  - c. Period of fostering should not exceed 12 months from date of registration of new Unit within existing Group.
  - d. Period of fostering a new Group and Units should not exceed 24 months from date of registration of the new Group and its first Unit.
  - e. Ensuring that the Group is operational and that the Group transfers successfully to the appropriate DC for continued support.
  - f. Ensure that the new leaders meet the DC and the Cub or Scout Programme team member(s) who will provide ongoing support.
  - g. Ensure that the new group is involved in District activities.
5. Being assigned by the RC upon request of DC to co-operate with specific Groups to assist them when they are in distress.
6. Perform / implement any project / task / assignment as required by the Regional Commissioner
7. Undergo an individual Personal Development Review annually with the Regional Commissioner.

## Accountability & Reporting Structure

Applicable Policies to the Role:	Organisational Rules Adult Support Policy
Report to	Regional Commissioner
Peers	District Commissioners
Manages	Fosters new units/Groups for initial 12 month period by hands-on training & mentoring until operational and sustainable and then handed over to DC for on-going support.
Supports	Scout Groups & Districts within the Region

## Period of Warrant

5 years renewable for 3 and then 2 years. Thereafter the warrant cannot be renewed for the role.

## Appointment Procedure

Process as described in Organisational Rules and Adult Support Policy

## Other Agreed Tasks

As agreed with the direct report the candidate will also be responsible for:



be prepared...