



Job Description: International Committee Rover Activities Coordinator

Role Purpose

To be a member of the National and International Committee.

To deal with requests in respect of SSA members who are travelling overseas for Rover events.

To liaise and oversee the logistics of International Rover opportunities and be the International Committee representative at NRAC.

To be answerable to the Chair: National Rover Programme and Chair: International Committee for the fulfilment of the responsibilities of International Rover Activities.

Functions

1. In conjunction with the Chair: National Rover Programme, promote opportunities for Rovers to attend International events.
2. Research and present to NRAC an annual calendar of International events for Rovers to attend.
3. Track and report on the International involvement of Rovers of SSA in International events with other NSOs.
4. Advice and support in consultation with the International Committee and Chair: National Rover Programme any SSA Rover members travelling out of the country as official representatives of SSA delegation.
5. Any other International liaison related task that may be reasonably delegated by the Chair: National Rover Programme or Chair: International Committee.
6. Undergo an annual Personal Development Review with the Chair: National Rover Programme
7. Report on all initiatives undertaken in this role:
 - a. Quarterly reports for the Chair: International Committee, Chair: National Rover Programme and NRAC.
 - b. Any other reports that may be required.

Accountability & Reporting Structure

Applicable Policies to the Role:	SSA Organisational Rules SSA Members Code of Conduct SSA International Policy
Report to:	Chair: National Rover Programme Chair: International Committee
Peers:	NRAC
Supports	Chair: National Rover Programme NRAC Chairperson

Delegated Power

1. Recommendation of Rovers to attend International events.
2. Liaison with the Regional and other NSOs in respect of International Rover events and SSA Rover participation.
3. Recommendation of policies in respect of support for International Rover participants in events.

Period of Warrant

2 Years renewable for an additional 2 years. Thereafter, the Warrant cannot be renewed for the role.

Appointment Procedure

Process as described in Organisational Rules Section 8.5.

Other Agreed Tasks

As agreed with the direct report the candidate will also be responsible for: