



Job Description: National Cub Programme: Chairperson

Role Purpose

To lead, manage and coordinate the effective implementation of the Cub Programme in SCOUTS South Africa (SSA) in accordance with the Constitution, Organization Rules and Policies.

To ensure that the Cub Programme is regularly updated and relevant.

To represent the interests and views of the Cub Programme Team on the National Youth Programme Committee.

Functions

1. Manage implementation of the Cub Programme in SSA:
 - a. Coordinate, chair and be responsible for the operation of the National Cub Programme Committee.
 - b. Monitor the progress (advancement, interest and involvement) of Cub Members.
 - c. Attend National and Regional Cub Programme events.
 - d. Attend the Youth Programme Committee as a Representative of the Interests of the Cub Programme.
2. Manage National Cub events and activities:
 - a. Coordinate, monitor, attend and report on Cub Programme activities to the Youth Programme Chairperson.
 - b. Manage budgets (travel, material development, promotional activities and equipment) for National Cub Programme events.
 - c. Perform / implement any project / task / assignment, as required by the Youth Programme Chairperson.
 - d. Oversee the planning and implementation of National Cub events, such as POW WOW.
3. Monitor training and assessment of standards:
 - a. Manage the training and assessment processes for the Cub Advancement Programme.
 - b. Monitor and improve the standards and processes for Leaping Wolf and other Cub Challenge Awards.
 - c. Control Star Pack evaluations and provide assistance and guidance where necessary to Packs to develop and implement strategies or program changes to drive more effective programme delivery.
 - d. Contribute to the development and provision of the Training Material for the Adult Support Team for those training modules specifically addressing the Cub Programme and the implementation thereof.

4. Perform a support, supervisory and leadership role:
 - a. Recruit, mentor and monitor the members of the National Cub Programme Support Team.
 - b. Interpret and apply SSA Policy and Directives related to Cub Programmes.
 - c. Manage the on-going improvement, development and implementation of the Cub Programmes.
 - d. Perform annual Personal Development Reviews (PDRs) of National Cub Programme Committee Members.
5. Perform / implement any project / task / assignment, as required by the Chief Commissioner or Youth Programme Chairperson.
6. Undergo an annual PDR with the Youth Programme Chairperson.

Accountability & Reporting Structure

Applicable Policies to the Role:	SSA Youth Involvement Policy Organisational Rules Cub Programme
Report to:	National Youth Programme Chairperson
Peers:	National Scout Programme Chairperson
Manages:	National Cub Programme Team members (as allocated in Regional Cub Programme Support Teams
Supports:	Regional Cub Programme Teams

Delegated Power

1. Approval of Leaping Wolf applications and challenge awards.
2. Recommendation on Awards /Submissions/Policy relevant to rank.
3. Recommendation of Appointment of National Cub Team Membership.

Period of Warrant

5 Years renewable for 3, and then 2 years. Thereafter the Warrant cannot be renewed for the role.

Appointment Procedure

Process as described in Organisational Rules Section 8.5.

Other Agreed Tasks

As agreed with the direct report, the candidate will also be responsible for:



be prepared...