



Job Description: National IT Advisory Committee

Role Purpose

To advise the Chief Executive Officer (CEO) on all IT related matters of SCOUTS South Africa (SSA).

Functions

1. Develop a strategic plan for the information technology infrastructure that is needed at the National office, as well as what is needed by volunteers to ease the reporting needed for their duties.
2. To set priorities for the IT needed by the organisation.
3. To initiate IT related improvements for communication.
4. Project management IT related roll-outs.
5. Any other IT related task that may be reasonably delegated by the CEO.

Accountability & Reporting Structure

Applicable Policies to the Role:	SSA Organisational Rules SSA Finance, Fundraising and Administration Policy SSA Property Policy SSA Child Protection Policy SSA Adult Resources Policy
Report to:	CEO via Chairperson
Peers:	IT Advisory Committee members
Manages:	
Supports	Exco National teams Groups

Delegated Power

1. .

Commented [MS1]: Help here please

Period of Warrant

3 Years renewable for 2 years. Thereafter the Warrant cannot be renewed for the role.

Commented [J2]: As per June 2016 pdf version

Commented [MS3]: Can we make this less as they are not part of EXCO and change this to a 3 year warrant with option for another 2 years

be prepared...

National IT Advisory Committee

Appointment Procedure

Process as described in Organisational Rules Section 8.5.

Other Agreed Tasks

As agreed with the direct report, the candidate will also be responsible for:



be prepared...