



# Job Description: National Property Chairperson

## Role Purpose

To lead, coordinate and oversee the operation of the National Property Committee (NPC) and represent that Committee at SCOUTS South Africa (SSA) Exco.

To be answerable to the Chief Executive Officer (CEO) and Exco for the fulfilment of the responsibilities of the NPC.

## Functions

1. Coordination of the activities of the NPC and Regional Property Representatives.
2. Facilitating the communication between the NPC and Exco.
3. Ensuring that the NPC fulfil those functions defined under that Job Description.
4. Preparation of quarterly report on the property status for the leased and owned properties of SSA.

## Accountability & Reporting Structure

Applicable Policies to the Role:	SSA Organisational Rules SSA Finance, Fundraising and Administration Policy SSA Property Policy
Report to:	CEO
Peers:	SSA Exco Members
Manages:	NPC
Supports:	N/A

## Delegated Power

1. All powers delegated as a member of the NPC
2. Deciding on accepting an application for membership of the NPC
3. Any other temporary property related authorities delegated by the CEO or Exco in writing from time to time.

## Period of Warrant

5 Years renewable for 3, and then 2 years. Thereafter the Warrant cannot be renewed for the role.



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## Appointment Procedure

Process as described in Organisational Rules Section 8.5.

The Chairperson is appointed by the Members of the NPC.

## Other Agreed Tasks

As agreed with the direct report the candidate will also be responsible for:



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