



# Job Description: National Young Leaders Representative

## Role Purpose

To represent the interests and views of Young Leaders (those between the ages of sixteen and twenty-six) in SCOUTS South Africa (SSA).

To establish, maintain and ensure the existence of an effective network of communication between the Young Leaders of SSA and aid in the effective implementation of projects and planning related to the involvement of Young Leaders.

To facilitate communication to and from the Young Leaders in the Regions on all matters of concern

To facilitate communication to and from the Young Leaders and the National Teams on all matters of concern and represent them on the Manco.

## Functions

1. Manage the SSA Young Leaders Involvement Policy:
  - a. Coordinate, and be responsible for, the development, maintenance and implementation of the Policy.
  - b. Monitor the progress of SSA in implementing the Policy.
  - c. Assess and advise on the appropriateness and adequacy of Young Leaders involvement in the various teams and bodies within SSA at National and Regional levels.
  - d. Coordinate interest from potential recruits and members for National Teams.
  - e. Advise National Team Members on potential recruits and members for National Teams.
  - f. Prepare an annual budget for the effective execution of this role and the implementation of the Young Leaders policy.
2. Mentor and develop young leadership potential:
  - a. Develop effective communications with and between all Young Leaders in SSA.
  - b. Mentoring and supporting the Young Leaders in the National Teams.
  - c. Perform or implement any project, task or assignment for National Teams, as agreed with the Chief Commissioner.
3. Act as a communication conduit for Young Leaders:
  - a. Represent the collective views of the Young Leaders on issues raised at the Manco.
  - b. Establish, maintain and ensure the existence of an effective network of communication between Young Leaders.
  - c. Communicating matters of concern from Young Leaders to the Manco.



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- d. Ensure the provision of, and contribute to the development and maintenance of training, specifically addressing the Young Leaders Involvement Policy, in the SSA Adult Leader Training Material.
  - e. Support implementation of this training by the National Adult Leader Training Team.
4. Perform a support, supervisory and leadership role:
    - a. Identify and develop Young Leaders for the various roles in SSA leadership to enable compliance with the Young Leaders Involvement Policy.
    - b. Identify mentors to assist Young Leaders in preparing for their potential roles.
    - c. Interpret and apply SSA Policy and Directives related to Young Leaders involvement.
    - d. Manage the ongoing development and implementation of the Young Leaders Involvement Policy.
  5. Undergo an annual Personal Development Review (PDR) with the Chief Commissioner.

### Accountability & Reporting Structure

Applicable Policies to the Role:	SSA Young Leaders Involvement Policy Organisational Rules
Report to:	Chief Commissioner
Peers:	SSA Manco Members
Manages:	N/A
Supports:	Young Leaders of SSA

### Delegated Power

1. To establish National and Regional Young Leaders events.
2. To attend any SSA Young Leaders' Meeting anywhere in the Country.
3. Select, appoint and replace one Regional Young Leaders' Representative in each Region.
4. To select, with the assistance of selected Young Leaders, through a formal process, Youth Representatives for SSA to the World Scout Conference and Youth Forum, Africa and Southern Zone Scout Conferences and Youth Forums, and other similar meetings.

### Period of Warrant

3 years or until the warrant holder is of the age of twenty-six whichever comes first.  
If the warrant holder is under 24 years of age at the date of expiry, it may be renewed for 2 years.  
Thereafter the Warrant cannot be renewed for the role.

### Appointment Procedure

Process as described in the Organisational Rules

### Other Agreed Tasks

- As agreed with the direct report, the candidate will also be responsible for:
- a. No further responsibilities have been assigned thus far.



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