



Job Description: Regional Team Coordinator: Meerkat Programme

Role Purpose

To lead, manage and coordinate the effective support of the Meerkat Programme in the Region in accordance with SCOUTS South Africa (SSA) Constitution, Organisational Rules and Policies.

To represent the interests and views of the National Meerkat Programme Team on the Regional Team.

Functions

1. Coordinate support of the Meerkat Programme in the Region:
 - a. Coordinate, chair and report on the Meerkat support Team in the Region (MST).
 - b. Monitor the progress (advancement, interest and involvement) in the Meerkat Programme.
 - c. Attend Regional and District Meerkat Programme events.
2. Manage Regional Meerkat events and activities:
 - a. Coordinate, monitor and report on all Meerkat Programme activities to the Regional Commissioner (RC) and Chair: National Meerkat Programme
 - b. Manage budgets for these events (travel, material development, promotional activities and equipment).
 - c. Perform / implement any project / task / assignment, as required by the RC.
3. Monitor training and assessment standards:
 - a. Support the training and assessment processes for the Meerkat Advancement Programme.
 - b. Monitor Star Den evaluations, and provide assistance and guidance where necessary; and when applicable.
4. Perform a support, supervisory and leadership role:
 - a. Mentor, monitor and manage the Meerkat Support Team Members in the Region.
 - b. Interpret and apply SSA Policy and Directives related to Meerkat Programmes.
5. Perform / implement any project / task / assignment, as required by the RC or Chair: National Meerkat Programme.
6. Undergo an annual Personal Development Review (PDR) with the Chair: National Meerkat Programme.



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Accountability & Reporting Structure

Applicable Policies to the Role:	SSA Youth Involvement Policy Organisational Rules Meerkat Programme
Report to:	Chair: National Meerkat Programme in respect of Meerkat Programme Content and Implementation RC in respect of Deployment and Support of Meerkat Dens
Peers:	Regional Team Members
Manages:	National Meerkat Programme Team Members (as allocated in Regional Meerkat Programme Support Teams
Supports:	Den Scouters (DSs)

Delegated Power

1. Recommendation of Challenge Awards.
2. Recommendation on Awards/Submissions/Policy relevant to rank.
3. Recommendation of Appointment of National Meerkat Team Membership.

Period of Warrant

5 Years renewable for 3, and then 2 years. Thereafter the Warrant cannot be renewed for the role.

Appointment Procedure

Process as described in the Adult Support Policy.

Other Agreed Tasks

As agreed with the direct report the candidate will also be responsible for:



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