



Job Description: Regional Commissioner

Role Purpose

To be the face of SCOUTS South Africa (SSA) in the Region, and specifically to lead, manage and coordinate the effective support of Scouting in Groups in a Region in accordance with the rules, as described in the Organisational Rules and Policies of SSA, as revised from time to time.

Functions

1. Represent SSA in the Region:
 - a. Representing SSA in public statements or commentary.
 - b. Engage with Regional Bodies and Entities for the furtherance of SSA's Aims.
 - c. Promote the prominence, status and visibility of SSA in the Region.
 - d. Sign leases after consultation with the Regional Property Representative.
 - e. Reviewing and recommending the acceptance, continuation or cancellation of partnership agreements with Groups.

2. Coordinate and manage the implementation of Scouting in the Region:
 - a. Coordinating and managing the Regional Team with regular reporting to the Chief Commissioner.
 - b. Holding of regular Regional Team Meetings to maintain communication with the Regional Team Members.
 - c. Deploy the Regional Support Team to support the Groups in the Districts through the appropriate Regional Team Coordinator (RTC).
 - d. Monitor the progress and welfare of all SSA Members in the Region.
 - e. Interpret and apply SSA Policies, as related to conduct and involvement of all members in the Region.
 - f. Identify, mentor, develop and appoint Leaders to develop and grow SSA within the Region.
 - g. Recommend the Recognition or Suspension of recognition of any social partnership group in their Region of operation.
 - h. Reporting to the National Channel Coordinators on the progress in their Channel and lessons learnt/best practices.
 - i. Establishing and supporting Regional Teams for Regional events.
 - j. Coordinating joint activities in the Region between Districts and Groups.
 - k. Instituting and carrying out disciplinary procedures for SSA Members in the Districts within the Region.

3. Ensure a high standard of training is maintained in the Region:
 - a. Monitoring the Adult Leader Training Programme in the Region.

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- b. Monitoring the implementation of the Youth Training Programmes (Cub and Scout).
 - c. Monitoring the implementation of the Alumni and Rover Programme.
 - d. Monitoring and assessing projects/tasks/duties, as delegated/assigned to Regional Support Teams.
 - e. Assessing and evaluating programmes and standards.
 - f. Recommending Adults for the position of RTCs.
4. Monitor the recruitment, appointment and evaluation of Adult Members:
- a. Monitoring the implementation of the Adult Support Policy.
 - b. Monitoring the development of Adult Leader Training capacity/resources/processes.
 - c. Appointment of Adult Leaders.
 - d. Appointing and managing an Awards Committee.
 - e. Recommending the appointment of District Commissioners (DCs) and Regional Development Officers to the Chief Commissioner.
 - f. Suspending any Adult or Youth Member in contravention of the Member Code of Conduct.
 - g. Recommending the appointment of Adults to the National and District Support Teams.
 - h. Reviewing the performance of the Regional Team and the DCs on an annual basis and mentoring as required.
5. Perform a support, supervisory and leadership role:
- a. Monitor and assess projects/tasks/duties, as delegated/assigned to assistants.
 - b. Provide guidance and advice to assistants and assess progress achieved.
 - c. Ensure that individual skills development and performance assessment takes place.
 - d. Attend Regional events (workshops, competitions, etc.).
 - e. Control and manage the effective working of Districts.
 - f. Monitor the organisation of suitable Provincial events for the various branches.
 - g. Manage disciplinary processes and decide on matters where agreement cannot be reached.
 - h. Allocation of District boundaries in a Region, in consultation with the Regional Commissioner (RC) and DC.
 - i. Being responsible for the performance of the Regional Team.
6. Perform an annual Personal Development Review (PDR) with the Regional Team Members.
7. Perform / implement any project / task / assignment, as required by the Chief Commissioner or Exco.
8. Undergo an annual PDR with the Chief Commissioner.



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Accountability & Reporting Structure

Applicable Policies to the Role:	All SSA Policies apply to this Role and will be utilised in this Role.
Report to:	Chief Commissioner
Peers:	RCs
Manages:	Regional Team Members District Commissioners Regional Finance Representative Regional Property Representative Regional Development Officers Other Regional Team Appointees (at RC discretion)
Supports:	Scout Group Leaders (SGLs) in the Region

Delegated Power

1. Recommendation on Awards/Submissions/Charges/Policy relevant to rank.
2. Implementation of Provincial office and administration capacity.

Period of Warrant

5 Years renewable for 3, and then 2 years. Thereafter the Warrant cannot be renewed for the role.

Appointment Procedure

Process as described in the Adult Support Policy.

Other Agreed Tasks

As agreed with the direct report, the candidate will also be responsible for:



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