



Job Description: Regional Property Representative

Role Purpose

To support the Regional Commissioner (RC) in ensuring Scouting is operating and growing in a sustainable manner with a specific emphasis on the property aspects in the Region.

To ensure that properties in the Region are utilised to its fullest and is an asset to SCOUTS South Africa (SSA).

To support the Group in the Region in the management of the properties utilised for SSA Activities.

Functions

1. Management of all Scout owned properties and estates in the Region.
2. Management and oversight of all properties leased to SSA in the Region.
3. Ensuring that all estates and properties in the Region, whether leased or owned, have a functional management team or Committee who oversee the day-to-day operations and maintenance of the properties.
4. Ensuring the preparation of an annual property budget for each Regional estate for SSA.
5. Executing any other property related task that may be reasonably delegated by the National Property Chairman or Chief Executive Officer (CEO).
6. Recruitment and Management of resources to assist with the aforementioned task. These may be delegated, but the Regional Property Representative retains the overall responsibility.

Accountability & Reporting Structure

Applicable Policies to the Role:	SSA Organisational Rules SSA Finance, Fundraising and Administration Policy SSA Property Policy
Report to:	National Property Committee National Property Chairman
Peers:	Regional Property Representatives Regional Finance Representatives District Commissioners (DCs) Regional Development Officers Regional Team Coordinators
Manages:	N/A

be prepared...

