



# **Job Description: Regional Team Coordinator: Cub Programme**

## **Role Purpose**

To lead, manage and coordinate the effective support of the Cub Programme in the Region in accordance with SCOUTS South Africa (SSA) Constitution, Organisational Rules and Policies.

To represent the interests and views of the National Cub Programme Team on the Regional Team.

## **Functions**

1. Coordinate support of the Cub Programme in the Region:
  - a. Coordinate, chair and report on the Regional Cub Programme Forum (RCPF).
  - b. Monitor the progress (advancement, interest and involvement) of Cubs.
  - c. Attend Regional and District Cub Programme events.
2. Manage Regional Cub events and activities:
  - a. Coordinate, monitor and report on all Cub Programme activities to the Regional Commissioner (RC) and National Cub Programme Committee.
  - b. Manage budgets for said events (travel, material development, promotional activities and equipment).
  - c. Perform / implement any project / task / assignment, as required by the RC.
3. Monitor training and assessment standards:
  - a. Support the training and assessment processes for the Cub Advancement Programme.
  - b. Monitor the standards and processes for the Leaping Wolf and Challenge Awards.
  - c. Monitor Star Pack evaluations, and provide assistance and guidance where necessary.
4. Perform a support, supervisory and leadership role:
  - a. Mentor, monitor and manage the National Cub Programme Team Members in the Region.
  - b. Interpret and apply SSA Policy and Directives related to Cub Programmes.
5. Perform / implement any project / task / assignment, as required by the RC or Chair: Regional Cub Programme.
6. Have a meeting with the Chair: National Cub Programme at least annually, to discuss the successes and challenges in the Region



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## Accountability & Reporting Structure

Report to:	Chair: National Cub Programme in respect of Cub Programme Content and Implementation RC in respect of Deployment and Support of Cub Packs
Peers:	Regional Team Members
Manages:	National Cub Programme Team Members (as allocated in Regional Cub Programme Support Teams
Supports:	Pack Scouters (PSs)

## Delegated Power

1. Recommendation of Leaping Wolf applications and Challenge Awards.
2. Recommendation on Awards/Submissions/Policy relevant to rank.
3. Recommendation of Appointment of National Cub Team Membership.

## Period of Warrant

5 Years renewable for 3, and then 2 years. Thereafter the Warrant cannot be renewed for the role.

## Appointment Procedure

Process as described in the Adult Support Policy.

## Other Agreed Tasks

As agreed with the direct report the candidate will also be responsible for:



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