



Job Description:

Sanjamb 2021 – Camp Chief Operations

Sanjamb is a National event of SCOUTS South Africa which is held every 4 years

Role Purpose

To lead, manage and monitor the effective operations of Sanjamb 2021 in accordance with SCOUTS South Africa (SSA) Constitution, Organisational Rules and Policies.

To represent the interests and views of the Sanjamb Planning Committee and the Chairperson of Sanjamb in all interactions and communications.

Functions

1.
 - a. Propose, develop and maintain the necessary planning to enable a highly successful Sanjamb 2021 building on the experiences of previous events.
 - b. Receive input on the programme and activities from Chair National Scout Programme and the Chair: Sanjamb
 - c. Lead and manage the operations team appointed for Sanjamb 2021.
 - d. Ensure the delivery of an inspiring, educational, informative and inclusive programme to Scouts.
 - e. Ensure the identification of all operational risks in connection with the delivery of the event and develop strategies for appropriate management, mitigation and or/risk acceptance.
 - f. In conjunction with the Chair Sanjamb perform any other duties as may reasonably be required to ensure a successful event
2. Establish a team with necessary expertise to plan and execute the event in 2021, in conjunction with the Chair: Sanjamb and the Chair: National Scout Programme.
3. Have regular meetings before the event and follow up meetings after the event with the Chair: Sanjamb and the Chair: National Scout Programme to discuss the progress, issues , challenges and lessons learnt,
4. Work closely with the Deputy Camp Chief : Administration and the Chair: Sanjamb, to coordinate the planning and avoid gaps in the planning
5. Participate in regular Sanjamb 2021 planning meetings as arranged by the Chair: Sanjamb and organise regular Operations Team meetings.
6. Perform / implement any project / task / assignment, as required by the Chair: Sanjamb.

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Previous experience

1. Knowledge and insight into the ethos of Scouts SA and the Scout programme
Have held a similar role for a large event or played an active role in planning a Sanjamb or similar event.

Report to:

Chair: Sanjamb

Peers:

Deputy Camp Chief Administration

Period of Warrant

From appointment date until 6 months after Sanjamb 2021.

Appointment Procedure

Process as described in the Adult Support Policy for National Appointments.

Other Agreed Tasks

As agreed from time to time with the Chair: Sanjamb



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