



Job Description: Sanjamb 2021 – Sub Camps Portfolio

Sanjamb is a National Jamboree event of SCOUTS South Africa which is held every 4 years.

Role Purpose

1. To lead, manage and deliver the 'Jamboree Village' feeling through establishing a number a self-contained Sub Camps for the duration of Sanjamb in accordance with SCOUTS South Africa (SSA) Constitution, Organisational Rules and Policies.
2. To represent the interests and views of the Sanjamb Organising Committee in all interactions and communications.

Functions

1. Design and plan the required number of unique Sub Camps, to accommodate participants and staff in a tented village.
2. Appoint Sub Camp leaders in conjunction with the Chair: Organising Committee.
3. Propose, develop and design a programme of Sub Camp activities and events, building on the experiences of previous events.
4. Develop Sub-Camp routines and maintain order and discipline.
5. Create Sub Camp structures, including a gateway, parade ground and flagpole, and anything else needed to create a unique Sub Camp identity.
6. Implement the 'Listening Ear' concept and appoint a responsible person/s in each Sub Camp.
7. Ensure that daily staff meetings are held within each Sub Camp to highlight any issues and ensure corrective action is taken.
8. Support Sub Camp leaders in dealing timeously with issues, grievances or any undesirable behavior from participants or staff in the Sub Camp, during the event.
9. In conjunction with the Chair: Organising Committee perform any other duties as may reasonably be required to ensure a successful event

Previous Experience

1. Knowledge and insight into the management of large groups of young people and the effective use of Sub Camps in a Jamboree environment.
2. Have held a similar role for a large event or have experience in planning of large events.

Accountability & Reporting Structure

Report to:

Chair: Organising Committee

Peers:

Members of Organising Committee

Period of Warrant

From appointment date until 6 months after Sanjamb 2021.

Appointment Procedure

Process as described in the Adult Support Policy.

Other Agreed Tasks

As agreed from time to time with the Chair: Organising Committee